ATTACHMENT 20

RAO Timesheet – No Hours Worked

RAO TIMESHEET – NO HOURS WORKED

Name:

Pay Period:

Next Anticipated Working Date:

PAY PERIOD CALENDAR
2009

Month	Pay Period	S	M	T	W	T	F	S
JAN	26					1	2	3
	1	4	5	6	7	8	9	10
		11	12	13	14	15	16	17
	2	18	19	20	21	22	23	24
		25	26	27	28	29	30	31
FEB	3	1	2	3	4	5	6	7
		8	9	10	11	12	13	14
	4	15	16	17	18	19	20	21
		22	23	24	25	26	27	28
MAR	5	1	2	3	4	5	6	7
		8	9	10	11	12	13	14
	6	15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30	31				
APR	7				1	2	3	4
		5	6	7	8	9	10	11
	8	12	13	14	15	16	17	18
		19	20	21	22	23	24	25
		26	27	28	29	30		
MAY	9						1	2
		3	4	5	6	7	8	9
	10	10	11	12	13	14	15	16
		17	18	19	20	21	22	23
		24	25	26	27	28	29	30
	11	31						
JUN			1	2	3	4	5	6
	12	7	8	9	10	11	12	13
		14	15	16	17	18	19	20
	13	21	22	23	24	25	26	27
		28	29	30				

Month	Pay Period	S	M	T	W	T	F	S
JUL	13 cont'd				1	2	3	4
	14	5	6	7	8	9	10	11
		12	13	14	15	16	17	18
	15	19	20	21	22	23	24	25
		26	27	28	29	30	31	
AUG	16							1
		2	3	4	5	6	7	8
		9	10	11	12	13	14	15
	17	16	17	18	19	20	21	22
		23	24	25	26	27	28	29
		30	31					
SEP	18			1	2	3	4	5
		6	7	8	9	10	11	12
	19	13	14	15	16	17	18	19
		20	21	22	23	24	25	26
		27	28	29	30			
OCT	20					1	2	3
		4	5	6	7	8	9	10
	21	11	12	13	14	15	16	17
		18	19	20	21	22	23	24
		25	26	27	28	29	30	31
NOV	22	1	2	3	4	5	6	7
		8	9	10	11	12	13	14
	23	15	16	17	18	19	20	21
		22	23	24	25	26	27	28
		29	30					
DEC	24			1	2	3	4	5
		6	7	8	9	10	11	12
	25	13	14	15	16	17	18	19
		20	21	22	23	24	25	26
	26	27	28	29	30	31		

* Complete and email or Fax this form to timekeeper, Patsy Howard - patsy.c.howard@usace.army.mil, **Fax - 202-761-5606** by the last Thursday of the pay period, for any pay period that you do not have work hours to submit. When she receives this notice she will know not to wait for your timesheet. The last Thursday of each pay period is **underlined** and ***italicized*** on the Pay Period Calendar.