APPENDIX A

Memorandum from the USACE Director of Human Resources Subject: Reemployed Annuitant Office (RAO Program Members Retention of Common Access Card (CAC)

DEPARTMENT OF THE ARMY
U.S. Army Corps of Engineers
WASHINGTON, D.C. 20314-1000

30 DEC 2008

REPLY TO
ATTENTION OF:

CECW-HS

Memorandum for Commanders, U.S. Army Corps of Engineers

SUBJECT: Reemployed Annuitant Office (RAO) Program Members Retention of Common Access Card (CAC)

We have been advised that in certain divisions, districts and recovery field offices (RFO), Reemployed Annuitant Office (RAO) personnel are required to surrender their common access cards (CAC) at the completion of a detail assignment either to a district or in support of the Federal Emergency Management Agency (FEMA) during disaster response and recovery activities. This is inappropriate and should not occur.

The RAO are a cadre of personnel on the roles of the USACE Contingency Operations Directorate (Provisional) and Homeland Security Office, utilized throughout the Corps providing surge staffing to meet critical needs. These can be any number of different missions. To assure this cadre is readily available; all of them are on the Corps rolls as Federal civil service employees with an intermittent work schedule. When they are working they are in a paid status and when not, they are in a non-paid status, but remain on the roles of the Corps. Most RAO employees are 'detailed' to a district, division or RFO and should be treated the same way as other detailed federal employees.

Should you have any questions in this regard please contact Mr. Don Binder, CECW-HS at 202 761-7099.

for Patricia M. McGatt
JEANNIE A. DAVIS
Director, Human Resources

CF: Chief, Division and District Security Officers
Division Human Resource Advisors
Division and District Emergency Managers
Chief, Division and District Logistics
Chief, USACE Civilian Personnel Advisory Centers