

**National Response Plan
ESF#3 Standard Operating Procedures**

**National Response Plan
Emergency Support Function #3
Public Works and Engineering**

Standard Operating Procedures



FEMA



**US Army Corps
of Engineers®**

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National Response Plan

ESF#3 Standard Operating Procedures

I. PURPOSE:

This document describes the Standard Operating Procedures (SOP) for activation and operation of Emergency Support Function #3 (ESF#3), Public Works and Engineering to support the Department of Homeland Security (DHS) efforts to prevent, respond to, or recover from actual or potential Incidents of National Significance. The SOP includes ESF#3 mission, staffing requirements, roles and responsibilities and coordination processes.

II. MISSION

The mission of ESF#3 under the National Response Plan (NRP) is to coordinate and organize national "Public Works and Engineering" capabilities and resources to facilitate the delivery of grants, services, technical assistance, engineering expertise, construction management and other support required to assist states, local and tribal efforts to prevent, prepare for, respond to and /or recover from an Incident of National Significance.

III. ORGANIZATION

The ESF#3 Annex to the National Response Plan provides information on how ESF#3 is organized for National, Regional and Field Level support. The U.S. Army Corps of Engineers provides trained ESF#3 Team Leaders and support staff to manage ESF#3 response activities and FEMA provides trained Public Assistance Officers and support staff to manage ESF#3 recovery activities. The organizational framework is flexible and expandable to meet incident specific requirements. Fifteen Federal Departments and Agencies are Support Agencies for ESF #3. When assistance is required from these agencies and departments, liaisons will be requested to work with the ESF#3 team to coordinate support activities.

Support Agencies:

- Department of Agriculture
- Department of Commerce
- Department of Defense
- Department of Energy
- Department of Health and Human Services
- Department of Homeland Security
- Department of the Interior
- Department of Labor
- Department of Transportation
- Department of Veterans Affairs
- Environmental Protection Agency
- General Services Administration
- Nuclear Regulatory Commission
- Tennessee Valley Authority

IV. COORDINATING AGENCY RESPONSIBILITIES

The U.S. Army Corps of Engineers is designated as the ESF#3 Coordinator in the National Response Plan. The Coordinator is responsible for pre-incident planning and coordination, maintaining ongoing contact with ESF primary and support agencies, conducting periodic ESF meetings and conference calls, coordination efforts with the private sector and coordinating ESF activities related to catastrophic incident planning and critical infrastructure preparedness.

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V. PRIMARY AGENCY RESPONSIBILITIES

A. PRIMARY AGENCY – RESPONSE

The U.S. Army Corps of Engineers is designated as the primary agency for ESF#3 response under the NRP. The ESF#3 Field Guide provides information on tools and processes used for ESF#3 response mission support.

B. PRIMARY AGENCY – RECOVERY

FEMA is designated as the primary agency for ESF#3 recovery under the NRP. FEMA manages interagency infrastructure recovery programs under the Public Assistance program, Title 44 Code of Federal Regulations, Part 206 and the FEMA Public Assistance Guide (FEMA 322) that contains information regarding program eligibility, application processes and project requirements.

C. UNIFIED COMMAND

1. Unified ESF#3 Command: When ESF#3 is activated, USACE and FEMA ESF#3 activities will be carried out through a “unified command” approach, as agreed by the two primary agencies at the time of the incident. USACE and FEMA ESF#3 representatives will jointly determine objectives, strategies, plans and priorities and will work together to execute operations and coordinate resources.
2. Lead Agency Responsibilities: USACE will be the lead agency for the Unified ESF#3 Command during the incident response phase, when incident management priorities and objectives are focused primarily on response operations. Lead agency responsibilities for the Unified ESF#3 Command will transition to FEMA during the recovery phase, when incident management priorities and objectives are focused primarily on recovery. The USACE and FEMA ESF #3 representatives will determine the transition of lead agency responsibilities at the time of the incident.

VI. PERSONNEL REQUIREMENT

A. PERSONNEL REQUIREMENTS – RESPONSE

1. ESF#3 Team Leaders: A cadre of trained and credentialed ESF#3 Team Leaders and Assistant Team Leaders will be maintained. The ESF#3 Team Leaders have the authority to make decisions and accept mission assignments on behalf of USACE. A core group of “permanent” ESF#3 Team Leaders is also maintained by USACE to coordinate ESF#3 activities during non-event periods.
2. Planning Response Teams / Subject Matter Experts: USACE also maintains trained and credentialed Planning-Response Teams (PRT's) and Subject Matter Experts to support ESF#3 response activities. Action Officers from the PRT's coordinate mission related activities for the ESF#3 Team Leader(s).

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B. PERSONNEL REQUIREMENTS - RECOVERY

Public Assistance Officers: FEMA will maintain a cadre of trained and credentialed ESF#3 Public Assistance Officers that manage recovery activities on behalf of FEMA. The Public Assistance Officers have the authority to make decisions and accept assignments on behalf of FEMA, to include serving in the capacity of ESF#3 Team Leader(s) - Recovery.

Public Assistance Coordinators: FEMA will maintain a cadre of trained and credentialed ESF#3 Public Assistance Coordinators (PACs) that coordinate recovery activities on behalf of FEMA. The PAC is a customer service representative assigned to work with an applicant from declaration to funding approval. The PAC is trained in public assistance policies and procedures and will guide the applicant through the steps necessary to receive funding.

VII. ESF#3 ACTIVATION

A. NATIONAL ACTIVATION

The NRCC develops and issues operation orders to activate ESF#3 based upon the requirements of the threat or incident. ESF#3 primary agencies (USACE and FEMA) are notified of operational orders and time to report to the NRCC. The FEMA Operations Center is available 24/7 to coordinate the activation and deployment of Public Assistance Officers to support ESF#3 activities. The USACE Operations Center is available 24/7 to coordinate the activation and deployment of USACE teams and resources.

B. REGIONAL ACTIVATION

At the regional level, ESF#3 primary agencies are notified by the RRCC of the operational orders and time to report. The RRCC coordinates the activation and deployment of Public Assistance Officers and other specialized staff to support ESF#3 activities. For each FEMA Region, USACE has designated Division Emergency Operations Centers available to coordinate the activation and deployment of USACE teams and resources.

VIII. ESF#3 TRAINING

The USACE Readiness Support Center has developed training and credentialing programs for USACE ESF#3 Team Leaders, Assistant Team Leaders and Planning Response Team personnel. The FEMA Emergency Management Institute has developed training and credentialing programs for Public Assistance Officers.

IX. INFORMATION FLOW, INTEGRATION, AND COORDINATION

A. RAPID NEEDS ASSESSMENT

At the request of FEMA, USACE provides Subject Matter Experts that deploy to incidents sites to gather information and assess immediate infrastructure, public works and engineering related needs.

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B. ENGLINK

USACE has developed “EngLink” a real-time disaster information management system for gathering and disseminating essential elements of information related to the management of ESF#3 missions.

C. DECISION SUPPORT TOOLS

USACE also has established protocols for obtaining, developing, analyzing and using decision support tools such as Remote Sensing products and Geographic Information System services.

D. ESF#5 COORDINATION

Both USACE Team Leaders and FEMA Public Assistance Officers provide and coordinate information and reports through the ESF#5, Emergency Management elements.

E. INCIDENT ACTION PLANNING

Incident Action Planning: ESF#3 also coordinates and integrates information by participating in Incident Action Planning activities based on priorities established and operational periods defined by the NRCC Director and Operations Section Chief.

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Annex A ESF#3 Response Staffing Contacts

	Name	Work #	After Hours #	Email Address
Headquarters USACE Contacts				
Primary	Emergency Operations Center	202 761-1001	202 761-1001	ce-uoc@usace.army.mil
Alternate	Ed Hecker	202 761-4601	410 551 5380	Edward.j.hecker@usace.army.mil
Planning	Lenny Kotkiewicz	202 761-4693	410 544-3476	Leonard.e.kotkiewicz@usace.army.mil
USACE Contacts for Regions 1, 2 & 3				
Primary	North Atlantic Division, Emergency Operations Cntr	718-765-7137	718-765-7137	Cenad-eoc@usace.army.mil
Alternate & Planning	Carmine Leone	718 765-7076	718-765-7137	Carmine.m.leone@usace.army.mil
USACE Contacts for Region 4				
Primary	South Atlantic Division, Emergency Operations Cntr	404-562-5150	404-562-5150	Cesad-eoc@usace.army.mil
Alternate & Planning	Jose Delatorre	404 562-5150	404-562-5150	Jose.l.delatorre@usace.army.mil
USACE Contacts for Region 5				
Primary	Great Lakes & Ohio River Division, EOC	(513) 684-3085	(513) 684-3085	CELRD-EOC@usace.army.mil
Alternate & Planning	Tom Porter	513 684-3087	(513) 684-3085	Thomas.n.porter@usace.army.mil
USACE Contacts for Region 6				
Primary	Southwestern Division, Emergency Operations Cntr	(469) 487-7018	(469) 487-7018	Ceswd-eoc@usace.army.mil
Alternate & Planning	Royce Swayne	469 487-7018	(469) 487-7018	Royce.b.swayne@usace.army.mil
USACE Contacts for Region 7				
Primary	Mississippi Valley Division, Emergency Operations Cntr	(601) 634-7308	(601) 634-7308	Cemvd-eoc@usace.army.mil
Alternate & Planning	David Sills	(601) 634-5026	(601) 634-7308	David.w.sills@usace.army.mil
USACE Contacts for Region 8 & 10				
Primary	Northwestern Division, Emergency Operations Cntr	(503) 808-3901	(503) 808-3901	Cenwd-eoc@usace.army.mil
Alternate & Planning	Mike Beard	(503) 808-3909	(503) 808-3901	Michael.l.beaird@usace.army.mil
USACE Contacts for Region 9				
Primary	South Pacific Division, Emergency Operations Cntr	415-977-8080	415-977-8080	Cespd-eoc@usace.army.mil
Alternate & Planning	Kelley Aasen	415 977-8325	415-977-8080	Kelley.j.aasen@usace.army.mil

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Annex B Position Descriptions – Response

ESF#3 Team Leader—The Team Leader is the USACE Commander's on-scene representative, who should be pre-designated and capable of performing the following duties (in the absence of the Team Leader, assumes the responsibilities of the Team Leader):

- Responsible for the overall management of ESF #3 activities.
- Coordinate the formulation, acceptance, and funding of mission assignments.
- Responsible for coordinating with state, local government, FEMA, and other federal agencies in identifying potential missions that may be required.
- Represent ESF#3, USACE and the Recovery Field Office (RFO) at meetings related to the disaster response and recovery activities.
- Provide liaison and coordination with the Presidential Task Force, Joint Task Force, Defense Coordinating Element, the Joint Information Center, and other elements of the FCO's staff.
- Responsible for determining the staffing requirements and making Action Officer assignments.
- Provide initial NRP/ESF #3 orientation briefing as required.

Action Officers:

- In conjunction with the Mission Manager, meet, as necessary, with FEMA, other ESFs, and/or state and local government representatives to collect and coordinate information necessary to accomplish assigned missions.
- Assist the state in preparation of Requests for Assistance. This coordination would include the identification of ordinances, codes, assessments, and other policies and procedures that may be waived to expedite mission execution. This data should be acquired in writing and copies provided to and maintained by the RFO.
- Track the ESF #3 missions from receipt of the mission assignment from FEMA through completion to include coordination with the RFO and District Emergency Operations Center (EOC) Mission Coordinators.
- Ensure adequate funding authority is available and monitor changes to the original mission assignment and that any excess funding authority is identified and returned to FEMA as soon as possible.
- Coordinate with the Mission Manager at the RFO on complex or specialized issues to ensure appropriate actions are accomplished.
- Provide taskings to the Mission Manager at the RFO for required actions; ensure contract scope requirements are accurate and timely and meet the requirements of the mission assignments; and ensure that the mission is being properly executed by monitoring progress.
- Provide information for daily Situation Report and team briefings and maintain information for after-action reporting.

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Annex C Program and Position Descriptions – Recovery

Public Assistance Program

AGENCY: Federal Emergency Management Agency (FEMA)

ACTIVATING MECHANISM: Presidential declaration of a major disaster or emergency under the Stafford Act, designated for public assistance

PURPOSE: To provide supplemental assistance to States, local governments, and certain private nonprofit organizations to alleviate suffering and hardship resulting from major disasters or emergencies declared by the President

ASSISTANCE PROVIDED: Project grants. Grant funds can be used to clear debris; perform emergency protective measures to preserve life and property in response to the declared event; and repair or replace damaged structures, such as roads and bridges, water-control facilities, buildings and equipment, utilities, and parks, recreation and other facilities. The FEMA Recovery Manager approves projects and makes the Federal share of the approved amount (that is, the grant) available to the State through a system called SMARTLINK. States are authorized to draw the Federal share of the eligible costs for that project by electronic funds transfer. States are required to make the payment of that Federal share to the subgrantee as soon as practicable after FEMA's approval; however, State requirements for disbursement of Federal funds being passed through to subgrantees will govern these payments.

COST-SHARING REQUIREMENTS: Federal, not less than 75 percent; State and local governments, the remainder. Other matching requirements may be stipulated in the declaration documents.

ELIGIBILITY: State and local governments and any political subdivision of a State, such as departments of transportation, environment or parks; local governments, such as a county, city, town, special district or regional authority, village, or borough; and Indian tribes or authorized tribal organizations, and Alaskan Native villages; or Private Nonprofit (PNP) organizations or institutions that own or operate facilities that provide certain services otherwise performed by a government agency. PNPs that operate educational, utility, emergency, or medical facilities, or that provide custodial care or other essential services of governmental nature to the general public are eligible. As a condition of grants under the Stafford Act, applicants are encouraged to mitigate natural hazards.

APPLICATION: Application for Public Assistance is made through the Governor's Authorized Representative to the FEMA Regional Director in accordance with FEMA Disaster Assistance Regulations, 44 CFR 206, except as provided in Part 206.35(d) for emergency declarations involving primarily Federal responsibility. An applicant should consult the office or official designated as the point of contact in the State for more information. A Request for Public Assistance is normally submitted by the applicant within 30 days of a disaster.

The Public Assistance Officer (PAO)

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ESF #3 Public Assistance Officer (PAO)-The Public Assistance Officer is FEMA's on-scene representative for recovery, who should be pre-designated and capable of performing the following duties (in the absence of the ESF #3 Team Leader, assumes the responsibilities of the Team Leader):

- Responsible for the overall management of ESF #3 recovery activities and the Public Assistance Program.
- Coordinate the formulation, acceptance, and funding of mission assignments.
- Responsible for coordinating with state, local government, FEMA, and other federal agencies in identifying potential missions that may be required.
- Represent ESF#3, FEMA and the Recovery Field Office (RFO) at meetings related to the disaster response and recovery activities.
- Provide liaison and coordination with the Presidential Task Force, Joint Task Force, Defense Coordinating Element, the Joint Information Center, and other elements of the FCO's staff.
- Responsible for determining the staffing requirements and making Action Officer assignments.
- Provide initial NRP/ESF #3 orientation briefing as required
- Provide supplementary Federal assistance, to State and local governments, Indian tribes and certain private, non-profit organizations in compliance with the provisions of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, (Stafford Act).

Public Assistance Coordinators (PAC)- The PAC works in partnership with an applicant from beginning to end, providing comprehensive information, explanation, and technical assistance. As needed, the PAC can help document damage, determine eligible work, estimate costs, develop work projects, and identify issues, such as, insurance coverage, environmental hazards, and historic buildings, which require special attention. The PAC performs the following duties:

Pre-Declaration

The Public Assistance Coordinator's (PAC's) role during the pre-declaration phase of any disaster is to assist the Public Assistance Officer (PAO) in conducting the Preliminary Damage Assessment (PDA). The PAC's role and responsibilities for the PDA are detailed in 9570.2 *Standard Operating Procedure - Public Assistance Coordinator* and consist of:

- Receive assignments of potential applicants from the PAO.
- Discuss with each potential applicant and the State's representative, the disaster impact, identify emergency and permanent work needs, and identify Immediate Needs Funding (INF). Refer to the *Immediate Needs Funding Job Aid*.
- Record emergency and permanent work descriptions, develop cost estimates, document any known Special Considerations (SC) issues. Report findings to the PAO.
- Work with the PAO on finalizing PDA results. Input the PDA results into the NEMIS database system, as necessary.
- In the event of a disaster declaration, start the Case Management File. If there is no disaster declaration or if the applicant is not included in the declaration, the PDA information will be saved as an archived file.

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Request for Public Assistance

After the *Request for Public Assistance (Request)* is received and entered into NEMIS, the PAO will assign one or more eligible applicants to a PAC. Assignment may be by county, other geographical region, or type of applicant. The PAC's role and responsibilities relative to the *Request* are:

- Contact the Applicant Liaison (Liaison) who will act as your State counterpart throughout the disaster.
- Assist the applicant and State in identifying disaster assistance needs, completing the *Project Worksheets (PWs)*, and answering any program questions.
- Schedule a Kickoff Meeting with each applicant and their Applicant Liaison or *Liaison* (refer to *Public Assistance Coordinator Applicant Job Aid*). Identify emergency and permanent work, Special Considerations Issues, Public Assistance Program requirements; discuss project formulation (refer to *Project Formulation Chart*), and necessary documentation with the applicant and Liaison.
- Review and update the applicant's Case Management File.

Project Formulation

A project is a logical method of performing work required as a result of the declared event. Projects may consist of one damage site or may be made up of several sites. This offers flexibility in organizing and managing work around the applicant's needs. The PAC's role and responsibilities during the Project Formulation phase are:

- Using the *PW*, discuss with the applicant what facility was damaged, location, description of damage, scope of work, and cost estimates.
- Note Special Considerations (SC) issues, ensuring concurrent SC review for issues.
- Help the applicant create *PWs* for small projects.
- If requested by the applicant, have Specialists assigned to help develop the scope of work and cost estimates on small projects.
- Request Project Officers (POs) from the Resource Coordinator for assignment to large projects, for which the PO formulates large projects and prepares the Federal cost estimate.
- Identify with the Liaison 20% of the applicant's small projects for validation.
- Discuss the results of the SC reviews and/or validation visits with the applicant and Liaison.
- Discuss finalized *PWs* with applicant after SC issues reviews are completed, validation of small projects is completed, and PO has finalized large projects.
- Ensure offset of INF with emergency work *PWs*, as necessary.
- Recommend to the PAO that funding be approved for *PWs*.

Transition to Another Public Assistance Coordinator

There will be occasions when a PAC must leave the JFO before all actions concerning assigned applicants have been completed. If a new PAC is assigned to the applicant a transition meeting will take place. Inform the new PAC of the status of the applicant's projects and other important information.

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Ensure that all pertinent information has been logged into the Case Management File including the debriefing with the new PAC. Also arrange for a “get acquainted” meeting/phone call between the new PAC and the applicant.

Project Officers and Specialists – Project Officers (POs) are responsible for assisting applicants with the development of projects and cost estimates. While a PO is generally knowledgeable with regard to the PA program, a Specialist usually has a defined area of expertise that a PO may call upon in the development of a specific project. Specialists assigned to the JFO may have experience in such areas as roads and bridges, utility infrastructure, structures and building science, debris removal and disposal, environmental and historic compliance, insurance, and cost estimating.

State personnel may also be assigned to work with FEMA staff and with local officials involved with response and recovery efforts.

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Annex D ESF#3 Response Reporting Formats

ESF#3 Status Report: The ESF #3 Status Report should include only those activities that the ESF #3 Team is directly working on which is usually requirements development - it does not include production data being reported by the USACE executing organization. Other data may be included for clarification. The RFO/District EOC is responsible for the main SITREP that discusses mission execution/production.

ESF#3 STATUS REPORT

1. ESF #3 STATUS REPORT #

2. DATE / TIME

3. CURRENT ACTIVITIES: Typical Information provided:

- Activation status of: ESF#3 / Emergency Response Team – National / Emergency Response Team – Advance (ERT-A) / Emergency Response Team / ERT / JIC / ESF#5 / Prime Power / etc.
- Status of issuance for each ESF#3 mission assignments.
- RFO site identification
- RFO Operations
- Activation status and location of Mobilization Centers/Staging Areas /JFO facilities.
- Movement of Resources: Status of Initial Response Resources / Status and deployment of generators, (timeline, number/size available, transportation) / Plastic Sheeting / Furring strips / FEMA water & FEMA ice
- FCO designation, timeline, deployment timeframe
- Rapid needs assessment team deployment status
- ERT-A deployment status Activation status and location of Mobilization Centers/Staging Areas /JFO facilities.

4. PROJECTED ACTIVITIES:

5. ISSUES / PROBLEMS:

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Annex E ESF#3 Response Checklist

TL/ATL COMMUNICATIONS with USACE Regional Commander , the Region's designated executing organization (often a District Emergency Managers (EM's) or other individual designated by the USACE Regional Commander)

- Communicate your TL responsibilities, TL relationship with permanent cadre, funding flow, mission scoping, federal level coordination, and FOS missions
- Layout of battlefield, key FEMA personnel, Region, Joint Field Officer structure and DFC/RFO relationships
- Information flow, conference calls, stat reports, sitreps, and mission assignments
- Relationship between Action Officers, Mission Managers and Contracting
- Relationship between Mission Assignments and supporting taskers that provide specific orders for commodities or services.
- PL 84-99, emergency dredging, and military customers
- RRCC to JFO communications/hand-off, verbal, emergency, pre and post declaration mission assignment

RESOURCES

- Special Action Officers for PL84-99 or large O&M projects
- DHS/EP&R/FEMA Approved Pre-scripted Mission Assignments
- Admin Support
- Additional Assistant Team Leader's for night shift and FOS mission management
- Permanent Cadre support
- RFO support
- SME's, mission and functional
- Assistant Team Leader support to staging operations
- Advance Contractor Initiative representatives
- 249th Activation
- Deployable Tactical Operation System Support - RRCC, JFO, RFO, & Staging Operations
- ENGLink Strike Team (RFO, staging operations)

OPERATIONS (Key items of interest)

Temporary Emergency Power

- 249th Assessment Team communications - DTOS Iridium Phones, FEMA cell, or V-sat
- DTOS to support PRT at staging area at H-48
- Advance Contract Initiative contractor install equipment must be in Pre-declaration Mission Assignment to execute early installs, i.e. lift and haul capability at H-48
- Movement of large KW generator sets from FEMA LC
- Have a Power SME on board early to assure all necessary contract line items are activated and teams are postured for success

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Annex E ESF#3 Response Checklist (Continued)

Water and Ice

- Does the state have a distribution plan?
- Does the state have the resources?
- Assure FEMA knows the state's capabilities.
- Adjust Pre-declaration mission to provide adequate pre-positioned commodities based on potential damage, population impacted and power outages.
- Assure contractors and logistics are part of the supply and distribution planning.
- Beware of weekend start-ups.
- Planning must include ability to turn around trucks quickly, consider stockpiling ice at forward staging areas, drayage, and storage.
- The Readiness Support Center / ENGLink can produce planning support for locating state staging areas if requested.

Debris Management

- Request SME and Advance Contract Initiative (ACI) reps early when the potential for a debris mission for direct federal assistance is high.
- FEMA's 70-hour rule for time and materials contracts does **not** apply to USACE.
- The state/local governments are responsible for providing temporary disposal/reduction sites.
- USACE will provide monitors for federal oversight of a local contract, but USACE will **not** provide monitors for direct quality control over a local contract.

Temporary Emergency Housing

- The state/local governments are responsible for providing temporary housing sites.
- Be prepared to provide all environmental clearances and build to meet local codes.

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Annex E ESF#3 Response Checklist (Continued)

Verbal Mission Assignments

- Who gave you the Verbal Mission Assignment:**
 - Emergency Response Team (ERT) Leader
 - Operations Section Chief
 - Infrastructure Branch Chief

- Funding amount**

- What type of funding?**
 - Pre-Declaration.
 - Emergency Declaration.
 - Disaster Declaration.
 - Pre-scripted funding amount used.
 - Pre-scripted funding amount not used.

- Have you discussed ramifications of using a lesser amount?**
 - Identify the potential ramifications of using the lesser amount (e.g. items that can not be provided).
 - Do you know all the requirements for a greater amount?
 - What does FEMA expect beyond the pre-scripted requirements.

- What is the timeframe?**

- Complete the Verbal Mission Assignment Memorandum For Record. Provide copies to:**
 - Division Forward Commander (if identified)
 - Division Commander
 - District EOC responsible for the disaster area of operations
 - HQ-UOC

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Annex F ESF#3 Recovery Checklist

The assessment of eligibility under the Public Assistance program, includes, but is not limited to, evaluation of the following by a Public Assistance expert:

- Has entity submitted a Request for Public Assistance?**
- Is the work required as a result of the emergency event or the major disaster event?**
- Is the work located within the designated disaster area?**
- Is the work the legal responsibility of an eligible applicant?**
- Is the work comprised of emergency protective measures to save lives, protect public health and safety, and protect improved public and private property?**
- For debris removal requests, is the debris removal in the public interest, because it is necessary to:**
 - eliminate immediate threats to life, public health and safety, or
 - eliminate immediate threats of significant damage to improved public or private property, or
 - ensure economic recovery of the affected community to the benefit of the community-at-large?

Reference 44 CFR, Part 206 and FEMA 322 for further information

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Annex G Acronyms

ACI	Advance Contract Initiative
DFC	Division Forward Commander
DHS	Department of Homeland Security
EM	Emergency Manager
EOC	Emergency Operations Center
ERT	Emergency Response Team
ERT-A	Emergency Response Team – Advance
ESF	Emergency Support Function
FCO	Federal Coordinating Officer
FEMA	Federal Emergency Management Agency
JFO	Joint Field Office
NRP	National Response Plan
NRCC	National Response Coordination Center
PAC	Public Assistance Coordinator
PAO	Public Assistance Officer
RFO	Recovery Field Office
RRCC	Regional Response Coordination Center
SOP	Standard Operating Procedure
TAC	Technical Assistance Contract
UOC	USACE Operations Center
USACE	United States Army Corps of Engineers

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